

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 60
APRIL 1, 2015 – WORK SESSIONS

Public Works
Summary Minutes

Work Session was held between the County Commissioners and Public Works on Wednesday, April 1, 2015, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Helen Price Johnson, Chair** **Staff: Pam Dill**
 Richard Hannold, Member
 Jill Johnson, Member

Staff Present: **Bill Oakes, Director, Connie Bowers, Doug Cox, Steve Marx**

Others Present: **Elaine Marlow, Budget Director**

Record @ 00:05

Add-on

Subject/Description: Diking District #4 – establishment of a Board of Appraisers

Attachment: none

Information: Bill Oakes informed the BOCC that the 3 members selected for the Board of appraisers confirmed their willingness to serve. The BOCC will need to formally appoint the members who will then meet to discuss the levy assessment. A community meeting will be held in May with a public hearing to follow in June or July.

Roads

Subject/Description: Swantown Ave/Heller St/Fireside Lane Intersection Improvements

Attachment: Memorandum; Prospectus; Agreement; Resolution

Action Requested: Approval to proceed with initiating a county road project, local agency agreement, and project prospectus for Swantown Ave/Heller St/Fireside Lane intersection improvements.

Follow up: Okay with full Board to move forward to a Tuesday agenda.

Subject/Description: RTPO Governance Framework Scenarios

Attachment: Memorandum

Discussion: On February 13th the SIRTPO Governance Subcommittee met to discuss the aspects of the current SIRTPO structure and developed four different scenarios:

- Continuing the SIRTPO as it currently exists
- Disbanding the SIRTPO
- A model that closely resembles the Regional Transportation Council (RTC), with is a 3-county MPO/RTPO in the Vancouver, WA area
- A model where the Island and Skagit County Commissioners enter into an agreement under the Interlocal Cooperation Act to work together on transportation planning (and potentially other) issues

Follow Up: The Board requested staff draft a letter to Skagit Transportation Policy Board requesting they refrain from making any decisions until a collaborative path forward is identified. A special session on the RTPO will be scheduled for the purpose of signing the letter.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 61
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Subject/Description: Non-Motorized Trails Plan Update

Attachment: Memorandum; Prospectus; Agreement

Action Requested: Approval to proceed with obligating STP funds for an update to the Non-Motorized Trails Plan. The work will be an update to the 2006 plan and include a holistic approach to prioritizing improvements to beach access areas.

Follow Up: Okay with full Board to move forward with update to the Non-Motorized Trails Plan.

Subject/Description: Supplement #6 – Otak Inc., Design Engineering-New County Road Consultant Agreement No. PW-1120-110

Attachment: Memorandum; Supplemental Agreement

Action Requested: Approval of Supplement #6 to initiate the development of wetland mitigation and monitoring plan for New County Road; adds \$46,816.33 in funding to the contract.

Follow Up: Okay with full Board to move forward to a Tuesday agenda.

Add-On

Subject/Description: Marine View Farms, Inc. (Iverson Property) lease

Attachment: none

Information: Island County has a service agreement with Marine View Farms, Inc. that will automatically renew on August 6, 2015 for another 4 years. Marine View Farms, in exchange for keeping the field free of invasive weeds and the drainage ditches open, farms the land for grass seed. The soil and wet conditions limit what can be grown. Currently the lessee is growing tall fescue grass as a seed crop. The neighbors claim that in June and July pollen comes off of the field and into their yards and homes and have requested that the county make the lessee stop growing the grass. The county is required to give 90 days' notice to the lessee to provide ample time to harvest any crop that has been planted or agrees to reimburse him for same. Should the county terminate the agreement Island County will be responsible for the noxious weed control problem.

Follow up: The Board agreed to continue with the service agreement.

**Budget Director/GSA
Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, April 1, 2015, at 10:10 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Helen Price Johnson, Chair**
 Rick Hannold, Member
 Jill Johnson, Member

Staff: **Pam Dill**

Staff Present: **Elaine Marlow, Budget Director**

Record @ 59:36

Subject/Description: Final Budget Amendment for 2014

Attachments: yes

Action Requested: Elaine reviewed the final budget amendments for 2014 with the Board.

Follow up: Okay with full Board to schedule for public hearing.

Subject/Description: Conservation Futures program discussion

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 62
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Attachments: yes

Action Requested: Elaine reviewed the changes made at the previous work session and continued with the review of the Program Procedures Guide.

Proposed changes:

Prior to ~~September~~ November 1 of each year, the Board of County Commissioner, at its discretion, may review and revise ~~Application Selection Criteria for both Acquisition Projects and Maintenance and Operations Projects~~, and provide additional direction on Annual Commissioners Goals priorities for evaluating applications for the following year's application cycle.

Add language regarding a 5 year review of the bonus points.

The Commissioners may accept an out of cycle application at their own discretion and designate the timeline to process an application- with CAB review.

Selection Criteria for Acquisition Projects

Add wording "Maximum Points Possible"

Add language and assign points under A. to address watershed and aquifer protection. (work with WRAC)

Section C. Plan Consistency and Partnership ~~Planning Partners~~; Points changed from 10 to 15. Wordsmith C.1 to include multiple priorities.

Section D. Economic Considerations ~~Factors~~; deleted D.1 & D.2 as they are both listed under Section H. Bonus Points; added a new D.1 Contributes to the local economy or quality of life of residents, which in turn enhances economic opportunities; D.2. clarified so that it is understood that the "Planning Department" makes the determination; Points decrease from 15 to 10.

Follow up: Continue with the review of Section D. at the next work session to add language regarding CAB analysis of the economic benefit and loss of a project.

**Planning & Community Development
Summary Minutes**

Work Session was held between the County Commissioners and the Planning Department on Wednesday, April 1, 2015 at 9:15 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Richard Hannold, Member
Jill Johnson, Member

Staff: Pam Dill

Staff Present: David Wechner, Director, Paula Bradshaw, Brad Johnson, Tess Cooper

Others Present: Elaine Marlow, Budget Director

Record @ 02:07:16

Subject/Description: Grant Agreement WDFW 15-03127

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Attachment: draft grant agreement

Action Requested: Approval of contract between WDFW & Island County for Island County Marine and Nearshore Compliance Improvement Project; Contract Period: 02/05/15 to 09/30/16; Contract Amount: \$107,400.00; County Match: \$49,604.50; Total Funds: \$157,004.50.

Follow up: Okay with full Board to move forward to a Tuesday agenda.

Subject/Description: SMP status update

Attachment: Memo dated 4/1/15 from Brad Johnson, to BOCC, Matrix

Action Requested: Brad Johnson addressed the following outstanding issues:

Should vs. Shall – The Board supports Planning’s conclusion that changing the definition of “should” would not have a significant impact on the application or interpretation of the proposed code.

Provide clarity on AG issues – The Board supports Planning’s conclusion that the draft SMP should be amended to delete the reference to ordinance C-150-05 (establishing a countywide program of best management practices) from ICC 17.05A.090.C14.a)(viii) but the reference to C-22-06 (establishing a surface water quality monitoring program) should be retained.

Aquaculture – The options available for addressing DOE’s aquaculture concerns can be broadly categorized as follows:

- Option A – make all changes and revisions requested by DOE
- Option B – propose an alternative approach to resolving aquaculture concerns
- Option C – address non-aquaculture issues and appeal DOE’s decision regarding aquaculture

Each of the options presented above has merit, under Option A Island County would have to adopt the changes proposed by DOE without addressing the numerous concerns raised by the public during the development of the SMP. Option B would allow Island County to create a program for regulating net-pen aquaculture that is responsive to our unique local circumstances and is respectful of public opinion. Option C would require significant staffing and financial resources, would impact the Planning Department’s ability to pursue other important projects, and would have a very low probability of success.

Follow up: The Board will meet with the Department of Ecology on April 15th, 2015 from 1:00 p.m. to 3:00 p.m. Prior to the April 15th meeting the Board will meet with legal to review their appeal options.

**Health Department
Summary Minutes**

Work Session was held between the County Commissioners and the Health Department on Wednesday, April 1, 2015, at 1:00 p.m., in the Island County Annex Building, Commissioners’ Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Richard Hannold, Member
Jill Johnson, Member

Staff: Pam Dill

Staff Present: Keith Higman, Director

Others Present: Elaine Marlow, Budget Director

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 64
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Record @ 02:58:10

Board of Health

Subject/Description: Skylark Well Water System

Attachment: none

Information: Keith briefed the Board on issues with upgrades to the Skylark Well Water System.

Follow up: Keith will draft a letter to the Skylark Water Association for BOH members to review and provide feedback prior to final submittal. Commissioner Johnson recused herself from the discussion.

Subject/Description: Memorandum of Agreement

Attachment: MOA

Action Requested: Memorandum of Agreement between State of Washington Department of Health and Island County Public Health Department; agreement acknowledges Ordinance HD-01-15, revising Potable Water Source and Supply, an ordinance regulating Group B public water systems that is at least as stringent as the Group B Rule and, thereby, ICPHD is fully responsible for the regulation of Group B public water systems within its jurisdiction.

Follow up: Okay with full Board to move forward to a BOH agenda.

Administration

Subject/Description: NACo Prescription Discount Card Program-Community Outreach

Attachment: none

Information: Keith discussed how to inform citizens, the medical community and veterinarians that Island County is participating in a program that allows for a discount price on certain pharmaceuticals, which are not covered by insurance, at CVS Carmark pharmacies.

Follow up: Place the discussion on the April roundtable agenda.

**Human Resources
Summary Minutes**

Work Session was held between the County Commissioners and Human Resources on Wednesday, April 1, 2015 at 1:30 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Richard Hannold, Member
Jill Johnson, Member

Staff: Pam Dill

Staff Present: Melanie Bacon, Human Resource Director

Others Present: Elaine Marlow, Budget Director

Record @ 03:34:33

Subject/Description: Job Requisitions

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 65
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Attachment: yes

Action Requested:

Public Works

- Accounting Coordinator, Replacement, NR-8, #033/15
- Accounting Coordinator, Replacement, NR-8, #030/15
Commissioner Johnson moved to approve Job Requisitions #030/15 & 033/15. The motion was seconded by Commissioner Hannold and carried unanimously.

Auditor

- Accountant, Replacement, NR-13, #031/15
Commissioner Johnson moved to approve Job Requisitions #031/15. The motion was seconded by Commissioner Hannold and carried unanimously.

Planning

- Permit Tech 1, Replacement, C-7, #032/15
Commissioner Johnson moved to approve Job Requisitions #032/15. The motion was seconded by Commissioner Hannold and carried unanimously.

Prosecuting Attorney

- Deputy Prosecuting Attorney, Replacement, DP-13 – DP-16 DOQ, #029/15
- *Commissioner Johnson moved to approve Job Requisitions #032/15. The motion was seconded by Commissioner Hannold and carried unanimously. (MOU will be placed on the Boards April 7, 2015 consent agenda.)*

Subject/Description: Stage One Preliminary Findings

Attachment: Wage survey

Information: Melanie updated the Board on the preliminary findings of the compensation study.

Follow up: Melanie will meet with the Board members individually and bring the discussion back to a future work session.

Commissioners Agenda
Summary Minutes

The County Commissioners met during Work Session on Wednesday, April 1, 2015 at 2:20 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.
Present were:

County Commissioners: **Helen Price Johnson, Chair**
 Richard Hannold, Member
 Jill Johnson, Member

Staff: Pam Dill

Others Present: Elaine Marlow, Budget Director, Bill Oakes, Public Works Director

Record @ 04:12:13

Add-On

Subject/Description: North Whidbey WSDOT update

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 66
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Attachments: none

Information: Bill Oakes briefed the Board on impacts from WSDOT projects:

- Paving from Frostad Road to several spots along Hwy 20, including north and south of Deception Pass Bridge, all the way to the shrimp shack on Fidalgo and some of Sharps Corner – June-July timeframe, night time single lane closures.
- Dike Road project – PSE will be relocating the high voltage transmission poles on both sides of the road, one side at a time, in April. The cranes are large enough that they will need to close the road. WSDOT has a 92 day closure to pre-load the road.
- Resurface both bridges – weather dependent so there will only be a few days of lead time to get the word out. The bridge will be closed for 5 nights in a row from 7:30 p.m. to 5:30 a.m. with one-lane traffic during the day time hours.

Subject/Description: Jurassic Parliament training

Attachments: yes

Action Requested: Approval of letter confirming agreement regarding training/fees for Roberts Rules workshop on Thursday, April 9, 2015 from 1 to 5 pm.

Follow up: Okay with full Board.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Helen Price Johnson, Chair

Richard M. Hannold, Member

Jill Johnson, Member

ATTEST:

Debbie Thompson, Clerk of the Board